

**Uniform Law
Conference of Canada**

***Uniform Service of
Process by Mail Act***

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SCHEDULE

AFFIDAVIT OF SERVICE

Uniform Service of Process by Mail

(1962 Consolidation, page 311)

It is intended that this provision be inserted in appropriate statutes and rules. Changes necessary to fit the context should be made.

Service by mail

1 In addition to any other method of service, a writ of; summons (*or as the case may be*) may be served upon a defendant or other person to be served by sending to him a true copy thereof (*or a certified or sealed copy thereof as the case may be*) by registered mail in an envelope upon which there is written "Deliver to addressee only. If not delivered within _____ days return to (*address of sender*)"; and the service shall be deemed to be sufficient if the post office receipt therefor purporting to be signed by the defendant or other person to be served is produced as an exhibit to the affidavit of service which may be in the form set out in the Schedule.

Day of service

2 A document that has been served under section 1 shall be deemed to have been served on the day of the date of the receipt that purports to be signed by the person to be served.

SCHEDULE

AFFIDAVIT OF SERVICE

(Style of Cause)

I _____ of _____ in the Province _____ of
make oath and say:

I did on the _____ day of _____ 19 _____, send to the above named defendant (*or as the case may be*) by registered mail a true copy of (*description of document*) hereunto annexed and marked exhibit A in an envelope addressed to him at _____ and upon which there was written:
, "Deliver to addressee only. If not delivered within _____ days return to (*address of sender*)", and hereunto annexed and marked Exhibit B is the post office receipt of the defendant therefor.

SWORN before me _____ .

